
NUCLEUS

AT THE CORE OF WINDSOR-BASED SOLUTIONS

Publication Policy – NUCLEUS Core Facilities



Science
University of Windsor



GLIER
GREAT LAKES INSTITUTE FOR
ENVIRONMENTAL RESEARCH
at the University of Windsor

PUBLICATION POLICY – NUCLEUS CORE FACILITIES

Purpose

This policy outlines the guidelines for acknowledging contributions of NUCLEUS core facilities (CF) in research outputs. It shall ensure proper recognition of the CF's role in advancing research and maintaining transparency in research integrity.

Acknowledgment of NUCLEUS Core Facilities

Users of NUCLEUS CF resources must acknowledge the facility in all research outputs (journal articles, conference proceedings, theses, reports, grant applications, etc.). Examples of CF resources that should be cited as an acknowledgement may include – but are not limited to – the following activities:

- CF provided standard services or training
- CF instrumentation was used (unassisted)
- CF collected data requiring technical skill, but did not contribute to experimental design, data analysis or interpretation
- CF personnel reviewed a manuscript or grant application for technical accuracy and advised on revisions.

Acknowledgment of NUCLEUS CFs is mandatory. Payment for use of CF resources does not preclude the need for proper acknowledgement in research outputs. If any of the above criteria are met, the CF needs to be mentioned in the acknowledgement section. It is also good practice to mention the name(s) of any CF personnel specifically involved in the research, where appropriate.

The recommended format of an acknowledgment statement is:

The authors acknowledge the [core facility name] at [institution] for providing [specific service, equipment, or expertise] in support of this research. We thank [core facility staff] for help with [specific support provided].

Appropriate acknowledgment of CFs allows NUCLEUS to demonstrate the value of the local research infrastructure within its network for advancing research projects in Windsor-Essex and beyond. This is a key metric for evaluating CF performance that will assist the Steering Committee in optimizing the management, utilization and sustainability of NUCLEUS platform moving forward.

Co-authorship Consideration

CF personnel who provide significant intellectual contributions to a project beyond the provision of standard facility services (e.g., involvement in experimental design, data analysis, interpretation) should be considered for co-authorship of published work. The Core Lead of the CF is not to be automatically included as a co-author if no significant contribution was made by him/herself.

What constitutes a 'significant contribution' must be assessed on a case-by-case basis and should be in accordance with journal authorship guidelines, where applicable. The responsibility for decisions regarding whether co-authorship is warranted remains at the discretion of the of the principal investigator.

Reporting and Documentation

To assist in tracking the impact of the network of CFs within NUCLEUS, users must inform the facility of research outputs that recognize its contributions in the form of an acknowledgement and/or co-authorship. Citation details must be sent by email to the Manager of the CF as a PDF copy, DOI or URL link. The NUCLEUS Coordinator must also be cc'd as a recipient (wenucleus@uwindsor.ca).

Contact Information

For further questions regarding acknowledgment or co-authorship, please direct your inquiries to wenucleus@uwindsor.ca.

DOCUMENT REVISION INFORMATION

TABLE

The table below documents the version/revision history for this document. A cumulative version/revision history for this document is maintained for five years.

Version	Date	Description	Author
1.0	2025-08-11	Preliminary document creation (first draft)	Danielle Gyemi

** Insert additional rows as needed*
